



## Financial Management for Non-Financial Managers

*Knowledge and tools that allow you to draw financial data into planning and decision*

**AIM:** Increase your familiarity with the organisation's financial management system and your ability to effectively perform responsibilities related to planning and controlling financial resources.

### OBJECTIVES:

By the end of the course, participants will be able to:

- ✓ Explain the elements of financial management and how it works,
- ✓ Develop a financial plan,
- ✓ Manage and monitor budgets and funds from donor,
- ✓ Build good relationship with donors, and
- ✓ Believe that good financial management is essential to ensure their organisation's transparency, accountability and sustainability.

### TOPICS:

- Introduction to financial management
- Budget planning and controlling
- Financial reports and financial analysis
- Donor relations and fund monitoring

### TARGET PARTICIPANTS:

Non-financial Managers (such as Directors, Program/Project Managers, Admin Managers)

### METHODS:

Action-oriented learning, creativity and participatory activities will be emphasized throughout the course to help and encourage learning, sharing practical experiences and analysing actual financial issues within the organisations in a fun way.

### COURSE FEE: \$150 per participant

Cost includes training materials, refreshments and daily lunch. Full payment is required at the time of enrolment.

### LOCATION: VBNK Training Room

### LANGUAGE: Khmer

**WOMEN ARE ESPECIALLY ENCOURAGED TO PARTICIPATE**